

Service Bundle	Services Included	Tax Pak	Service Level	
			Premier Pak	Accountant Pak
Tax Pak	Basic Payroll	Y		
The best cost-effective way to get payroll done!	Total Tax Filing	Y	Y	Y
	Quarter End Processing	Y	Y	Y
	Year-End Processing	Y	Y	Y
	Deduction / Garnishment Check Service	Y	Y	Y
	Web-based payroll	Y	Y	Y
Premier Pak	Direct Deposit		Y	Y
	PayCards		Y	Y
The ultimate combination of payroll features and time-savers, at a great value!	Paperless Report Delivery		Y	Y
	Digital Signatures		Y	Y
	Envelope Insertion		Y	Y
	Benefit Time-off Accruals		Y	Y
	Check Benefit Time Accruals		Y	Y
	Workman's Comp. Reporting		Y	Y
	Tips Reporting (credit & allocation)		Y	Y
	Café Register		Y	Y
	Check Logos		Y	Y
	Company Check Memo		Y	Y
	Employee Check Memo		Y	Y
Accountant Pak	GL Reporting			Y
For the Accountant!	Accountant Web Access			Y
Additional Paks			Available	
Labor Pak	Certified Payroll	Yes	Yes	Yes
	Job Costing	Yes	Yes	Yes
Additional Services			Available	
Internet Services	Web-based payroll	Yes	Yes	Yes
	Web-base time and attendance	Yes	Yes	Yes
	Paperless Report Delivery	Yes	Yes	Yes
HR Services	Employee Policy Handbooks	Yes	Yes	Yes
	Employee Benefits (Health, Dental, 401k, etc)	Yes	Yes	Yes
	Background Checks	Yes	Yes	Yes
	Unemployment Risk Management	Yes	Yes	Yes
	Time & Attendance	Yes	Yes	Yes
	Retirement Services	Yes	Yes	Yes
	Job Descriptions	Yes	Yes	Yes
Reporting	New Hire Reporting	Yes	Yes	Yes
	401k Reporting	Yes	Yes	Yes
	RePortfolio CD (Reports on CD)	Yes	Yes	Yes
	QuickBooks / Peachtree Export	Yes	Yes	Yes
	GL ASCII Export (csv)	Yes	Yes	Yes
	Custom Exports	Yes	Yes	Yes
	Custom Reports	Yes	Yes	Yes
	Multi-State & Local Tax Reporting	Yes	Yes	Yes

TAX PAK

Use our resources and expertise to stay abreast and respond to tax rules and regulations at the federal, state and local levels. Available in all 50 states, we meet all electronic (EFTPS) and magnetic tape requirements. Tax Pak users receive a complete payroll audit (current year) to ensure accuracy.

Basic Payroll

South Florida Payroll Services calculates your employee's payroll checks, from gross earnings to net pay.

Total Tax

Total Tax provides you with a comprehensive tax filing service. When given the appropriate information we accept responsibility for accurate and timely payroll tax reports, returns and payments. You get security, reliability and copies of our work for your archives. When you sign up for Total Tax we will also verify your federal tax filing status and all of your federal payroll related tax ID numbers and rates.

Deduction and Garnishment Checks

We will create checks automatically for deductions like child support, student loans, wage garnishments or third party benefit plans complete with appropriate agency names and identification numbers.

New Hire Reporting

Mandated by law in 1998, employers are required to notify the Office of the Attorney General when an employee is hired or rehired. Penalties do apply.

PREMIER PAK

The best way to pay, Premier Pak provides you with the ultimate amount of flexibility. Get the features that both you and your employees need and want, including all the features of Tax Pak plus the se listed below.

Direct Deposit

Convenient, reliable, secure, efficient and flexible. Used by 80% of all US companies, direct deposit is one of the least expensive and most popular employee benefits around. A cash management tool that allows for multiple account disbursement (up to 5), direct deposit gives your employees access to their pay regardless of holidays and vacation schedules. No long bank lines, high check cashing fees, lost or stolen checks. Pay data is available on easy to read payroll vouchers or you may choose to e-mail your employees' vouchers to their personal e-mail account through our web-based payroll application.

Paycards

This electronic paycheck enables your employees access to their pay at any Plus, Star, or Interlink ATM machine.

Paperless Report Delivery

An ideal service that helps you communicate with your accountant, eliminate desk clutter, increase confidentiality or save a tree.

Digital Signature

Provides convenience and security on payday.

Check Stuffing

Saves time and ensures confidentiality.

Company Time-off Accruals

Save time by allowing us to calculate and accrue your employee vacation, sick and other personal time exactly the way you intend. Provide us with your policy and we will provide you with a hands-off approach to time-off accrual, management reports and a statement on your employee's payroll check stub.

Employee Time-off Accruals

Posted on their payroll stub, employees can review their vacation, sick and personal time-off accruals and usage every payday.

Workman's Comp. Reporting

Track Workman's Compensation premiums by employee.

Tips Reporting

Alerts you to discrepancies in meeting minimum wage requirements. Provides you with tip allocations, tip wage calculations, and your tip wage tax credit.

Café Register

Comprehensive report that combines all of your employees section 125 deferrals on a single report.

Check Logos

Personalize your check with your company logo.

Check Memo Service

Send a company message (i.e. Sign up for direct deposit today.) to all employees or a personal message (i.e. Happy Birthday) to an individual.

ACCOUNTANT PAK

Our Accountant Pak is the perfect way to keep your accountant or controller "in the loop".

General Ledger Services

Your accountant or comptroller will love this report. Customize and organize your payroll account based on your general ledger numbers and descriptions.

Accountant Access

Give your accountant 24x7 access to your payroll data, both current and historical, via our web-based payroll application.

LABOR PAK

Used by those who want to track labor costs or have special reporting needs.

Job Costing

Presents the data you need to see your true cost of each "job" – you can review employee wages, as well as your tax liability.

Certified Payroll

Allows you to properly and easily manage payroll for your government contracts.

PROFESSIONAL SERVICES

Our Professional Service division can customize nearly any file or report that you need or want.

General Ledger Export

You will ever again have to manually enter payroll data into your GL.

Custom Exports

Perfect for those who like to create their own reports or use proprietary HR or accounting software.

Custom Reports

We are happy to provide you with customized payroll reports that meet your specifications.

RePortfolio CD (Reports on CD)

Whether you choose to receive your RePortfolio quarterly or annually you will have a powerful tool that allows you to store and retrieve your payroll data electronically for fast and easy access.

401k Reporting

A simple and cost-effective way to help you manage your 401k.

South Florida Payroll Services ESP Reporting

Human resource graphs and reports help you manage your HR issues by extracting employee information related to earnings, tenure, etc.

Web-based Payroll

Built with security and simplicity in mind, our user-friendly screens allow you to update employee data, preview your register before you submit your payroll, pay your employees, and access your payroll reports anytime and anywhere. Our "real time" application gives you the flexibility you need, the local support that you want, and the convenience and control that only a web-based product can offer.